



## FIRST THINGS FIRST

*Ready for School. Set for Life.*

AGENDA ITEM: Meeting Minutes

BACKGROUND: Meeting minutes of the July 9, 2013 Regular Meeting are included for review and possible approval.

RECOMMENDATION: The Regional Director recommends review and approval of the July 9, 2013 Meeting Minutes.



# FIRST THINGS FIRST

*Ready for School. Set for Life.*

**Arizona Early Childhood Development & Health Board  
San Carlos Apache Regional Partnership Council  
Regular Meeting Minutes of July 9, 2013**

**Welcome/Call to Order/Roll Call**

The Regular Meeting of the First Things First San Carlos Apache Regional Partnership Council was held on Tuesday, July 9, 2013 at the San Carlos Apache Tribe Social Services Conference Room, San Carlos Avenue, San Carlos, Arizona 85550.

Chair Rodriguez called the meeting to order at approximately 1:12 p.m.

**Members Present:**

Michelle Antonio (telephonic), Mary Bendle (telephonic), Flora Howard (telephonic), Gilbert Patiño (telephonic), April Noline and Delphine Rodriguez

**Members Absent:**

Mitch Hoffman and Vernon Poncho

**First Things First Staff Present:**

LaToya Beatty, San Carlos Apache Regional Director; Cindi Alva, Central East Senior Regional Director and Jennika Horta, Administrative Assistant II

**Community Members Present:**

None

**Call to the Public**

Chair Rodriguez announced the Call to the Public. There was no response.

**Declarations of Conflict of Interest**

Chair Rodriguez requested Regional Council members review the agenda items and declare any possible Conflicts of Interest at this time. There were no declarations of Conflict of Interest.

**Meeting Minutes**

Chair Rodriguez presented the minutes from the May 14, 2013 Regular Meeting and the May 22, 2013 Special Meeting.

A motion was made by Member Patiño to approve the minutes as is, seconded by Member Howard. Motion carried 6-0.

**Community Outreach Strategy**

LaToya Beatty, Regional Director, informed the Regional Council that the job posting for the Community Outreach Consultant in FY2014 has been released to the public. Ms. Beatty reviewed the job description, qualifications and application process and encouraged Regional Council Members to share with their departments and friends. Applications are due by July 31, 2013 at 5:00 p.m.

**SFY2013 Grantee Financial, Data and Narrative Reports – 3<sup>rd</sup> Quarter**

**A. Financial**

Ms. Beatty presented the third quarter contract detail report for all San Carlos Apache grantees. She announced that the Media, Service Coordination, Parent Outreach and Awareness, Child Care Health Consultation, Professional Rewards and Quality First grantees have expended 50% or more of their award for FY2013.

**B. Data**

Ms. Beatty informed the Regional Council that the Developmental and Sensory Screening grantee has completed 20 screenings in quarter three for a total of 57 in FY2013. Their contracted service units are 120 screenings. The Family, Friend and Neighbor grantee did not submit a data report due to difficulties accessing the First Things First reporting system. The Food Security grantee has

distributed 53 of their 259 contracted service units. This low distribution should be discussed in FY2015 planning. The Native Language Preservation grantee has served 30 homes and/or center based providers in quarter three and provided five trainings with 92 professionals attending. The Nutrition/Obesity/Physical Activity grantee has had one training with 17 adults attending. Their contracted service units are 113 adults attending however, the contract is a partial year contract. The Parent Outreach and Awareness grantee delivered 1,089 books and enrolled 87 new children in quarter three.

**C. Narrative**

Ms. Beatty presented the Narrative report highlights. The Native Language Preservation grantee is continuing work with the five year old boy who speaks only Apache and the grantee has presented at Youth Camp with songs in Apache for the children. A consultant has been hired that speaks and writes fluently in Apache with over 12 years of experience teaching the language. The Nutrition/Obesity/Physical Activity grantee has good communication with child care centers and has published a newsletter for the region. Due to the longer than expected hiring time of their Instructional Aide, their service numbers have suffered but now that Juan Arias is hired, activities are being held. The Food Security grantee is reaching the community through events and working with the Pastor at the Church of Jesus Christ. The grantee is having difficulty staffing the program with no funds to hire additional staff. The Parent Outreach and Awareness grantee is having difficulty getting books delivered to children due to children not being listed as a member to receive mail at the mailbox. The Curriculum Development grantee has created a template and lesson plans for the curriculum. They are working with three Apache tribes and its elders to complete the project for Apache parenting.

**Regional Needs & Assets Report**

Ms. Beatty presented the FY2014 timeline with Needs & Assets Report deadlines. The vendor will meet with Ms. Beatty and then present to the Regional Council at the August 2013 Regular Meeting.

**Election of Chairperson and Vice Chairperson**

Chair Rodriguez opened the floor for nominations for Chairperson. Member Bendle nominated Member Poncho and Chair Rodriguez nominated Member Howard. Chair Rodriguez called for a roll call vote for Member Poncho's nomination:

Member Antonio: Yes  
Member Bendle: Yes  
Member Howard: Yes  
Member Noline: Yes  
Member Patiño: No  
Chair Rodriguez: No

Per majority vote, Chair Rodriguez declared Member Poncho as the new Chairperson for FY2014.

Chair Rodriguez opened the floor for nominations for Vice Chairperson. Member Bendle nominated Member Noline and Member Rodriguez nominated Member Howard. Chair Rodriguez called for a roll call vote for Member Howard's nomination:

Member Antonio: No  
Member Bendle: No  
Member Howard: Yes  
Member Noline: Yes  
Member Patiño: Yes  
Chair Rodriguez: Yes

Per majority vote, Chair Rodriguez declared Member Howard as the new Vice Chairperson for FY2014.

**Grant Agreement**

Ms. Beatty announced that after direction from the Regional Council was received to pursue a government-to-government agreement, the San Carlos Apache Tribe Department of Health and Human Services has expressed interest in the Parent Education – Community Based Training strategy. With no objections from the Regional Council, Ms. Beatty will move forward in completing an agreement with this department and bring a final draft to the Regional Council for approval at a later date.

**Regional Director's Report**

**A. Collaborative Newsletter**

Ms. Beatty informed the Regional Council that the July edition of the Collaborative Newsletter will be arriving this week.

**B. Service Coordination Strategy**

Ms. Beatty announced a Family Fun Night & Play Time planned by the Collaborative to be held July 24, 2013 in Burdette Hall at 5:30 p.m. all departments and agencies are welcomed to set-up a booth for children birth – age five and their families.

**C. Regional Director's Collaborations & Committee Work**

Ms. Beatty informed the Regional Council that she attends statewide collaborative meetings on topics relevant to the region and has attended the Alliance for Family, Friend and Neighbor Child Care and is part of First Things First Tribal Technical Advisory Group. The Advisory Group is holding the annual Tribal Consultation August 15, 2013 from 10:00 a.m. - 3:00 p.m. at the First Things First offices 4000 N. Central Avenue Phoenix, Arizona 85012.

**D. Regional Benchmarking Update**

Ms. Beatty informed the Regional Council that the first conversation on Regional Benchmarking that was scheduled for the June Regular Meeting had to be pushed back to a later date due to First Things First work with Tribal Governments regarding the use of tribal data for regional benchmarking.

**System Building**

Ms. Beatty led the Regional Council through a discussion regarding system building and catalogue themes. Regional Council Members contributed ways in which the context theme is being addressed in the region which included inviting grantees to school district functions and meetings, spreading collaboration efforts between the tribal departments; school district and outside agencies; grants enabling the region to provide preschool classes to enhance kindergarten readiness; and key leaders are meeting to spread the importance of early childhood. Members also discussed ways in which the components theme is being addressed which included the preschool program involving the language preservation grantee in the classroom lessons and staff receiving professional development to be more effective.

Quorum was lost at 2:30 p.m. and regained at 2:32 p.m.

Members added that the components theme is being addressed by Head Start collaborating with the preschool to discuss challenges and successes.

Member Bendle informed the Regional Council that she would need to excuse herself from the meeting shortly.

**Adjourn**

Chair Rodriguez adjourned the meeting at 2:37 p.m.

**SUBMITTED BY:**

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**Delphine Rodriguez, Chair**  
**San Carlos Apache Regional Partnership Council**  
**Dated this 13<sup>th</sup> day of August 2013**

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**LaToya Beatty, Regional Director**  
**San Carlos Apache Regional Partnership Council**  
**Dated this 13<sup>th</sup> day of August 2013**